



CONTRACTOR LICENSING REGISTRATION REQUIREMENTS

Pursuant to City Code Section 6-37, all contracting firms obtaining a local business tax receipt within the City of Homestead and wishing to do business in the city shall be required to register annually with the city no later than thirty (30) days following the date of renewal of the local business tax receipt for such contracting firm.

1. *Required documentation for Contractor Registration:*

Miami-Dade County Contractors:

- A) Certificate of Competency
- B) Miami-Dade Municipal Contractor’s Tax Receipt (MC)
- C) Miami-Dade Local Business Tax Receipt (LBT)
- D) State of Florida Contractor License/Registration
- E) Liability and Workers Compensation Insurance
- F) Driver’s License (original or clear & legible color copy only)

State of Florida Contractor’s:

- A) State of Florida Contactor License
- B) Miami-Dade Local Business Tax Receipt (LBT) or County of Origin
- C) Liability and Workers Compensation Insurance
- D) Driver’s License (original or clear & legible color copy only)

2. *Liability and Workman’s Comp Certificates of Insurance must be made out to the following Certificate Holder:*

**CITY OF HOMESTEAD
100 CIVIC COURT
HOMESTEAD, FL 33030**

3. *Qualifier and Contractor Information:*

Qualifier Name	
Certification/License No.	
Company Name	
Address	
City, State Zip	
Telephone Number	
Mobile Number	
Email Address	

4. *Authorized Representative to Pick up Permits:*

I, _____, hereby authorize the City of Homestead Development Services Department to release permits to _____, who will serve as an authorized representative. A list of Authorized Representatives may be attached. I further understand that my signature must be notarized on all Building Permit Applications.

5. *Qualifier signature and Notary:*

Signature of Qualifier

Signature of Notary Public

Print Name

Date

Print Name (SEAL)