

**CITY OF HOMESTEAD
DEVELOPMENT SERVICES**
PERMITTING HOURS
MONDAY – FRIDAY
7:30 A.M. – 4:30 P.M.



100 CIVIC COURT
HOMESTEAD, FLORIDA 33030
T.305.224.4500

SHOP DRAWINGS CHECKLIST

ALL DOCUMENTS MUST BE SENT
ELECTRONICALLY TO

Permits@homesteadfl.gov

- A complete Permit Application – Qualifier’s signature must be notarized and select Shop Drawing as the Permit Type on the Permit Application.
- Contractor’s License and Insurance information must be current.
- Documents for deferred submittal (shop drawings) items shall be submitted to the registered design professional in responsible charge for review and approval for conformance with the design prior to be submitted to the building official.
- FBC product approval or Miami-Dade County NOA for all applicable products such as windows, doors, louvers, etc. Mark or highlight all installation methods and components applicable to this installation.
- Design wind speeds as per the Florida Building Code HVHZ requirements.
- Windows/Doors - provide a floor plan and/or elevation of the building with the location of the windows and doors. In floor plan or elevations add for each opening (door or window): egress openings, size, applicable wind load, the applicable Product Approval number, and for openings near the corner add the dimension from the corner of the building.

REVIEW PROCESS

1. Building
2. Structural
3. Building Official

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